



January 10, 2008

To: Service Bodies and Delegates

Dear Friends:

The Reference Subcommittee will function at the 2008 World Service Business Conference. It will be composed of the Bylaws Committee delegate cochair, the trustee cochair, and one or two delegates from each region, who also will serve on the Conference Bylaws Committee.

In order to avoid conflict with other Conference meetings and with meals, an effort has been made to set aside subcommittee meeting times on the Conference agenda. This will permit all delegates to participate if they wish to do so. The subcommittee orientation is scheduled for Thursday morning, May 8 at 7:00 am. The first open subcommittee meeting will follow the business meeting on Thursday morning at 11:45 am.

The Reference Subcommittee provides a forum and additional time for open discussion of proposed new business motions or bylaw amendments that have raised questions, caused concerns, or need amending. The primary purpose is to provide problem-solving opportunities before the item is brought or returned to the Conference floor.

The process of business will be as follows at the Reference Subcommittee meetings:

- 1) Items will be brought to the subcommittee floor for dialogue (voice to all present) when needed.
- 2) The Reference Subcommittee will then discuss the items, taking into account all of the input from the open discussion.
- 3) The subcommittee will caucus on the items for purposes of finding the most appropriate action or wording to present to Conference.
- 4) The Reference Subcommittee will vote on what recommendations the subcommittee will make to the Conference. Recommendations may include, but are not limited to, adopt, adopt with amendments, defeat, no recommendation, or refer to subcommittee. Recommendations to adopt or defeat may be made in cases where there are no more than two dissenting voters.

When service bodies submit comments on the agenda questionnaire, their input is appreciated as it helps to establish which items need to go directly to the Reference Subcommittee. Thank you for your cooperation in this effort to inform the Fellowship about the Reference Subcommittee.

In loving OA service,
Craig Ramsey
Reference Subcommittee Trustee Cochair