

Conference Literature Pre-Orders

There will be no literature orders onsite at Conference. You **must** place your order with the World Service Office no later than ***Friday, April 25, 2008***.

Literature Order Instructions

- 1) Please use the attached order form to place your order. You may copy the order form. If you misplace your order form, please contact Sandy Allen at the World Service Office (505-891-2664 or sallen@oa.org).
- 2) Please make sure to include your full name, telephone number, payment information and the selected literature item quantities. Please keep in mind that some literature items come in bulk (i.e. pack of 10, pack of 20). If you want a pack of 10, please write "1" next to the literature item, otherwise writing "10" will provide you with 10 packs.
- 3) **Payment must be received with your order.** We will not be accepting payment at Conference. Please include a check/money order or fill out the credit card information with the credit card number, 3-digit security code, expiration date, billing information and sign the form.

Note: If you need help totaling your order or have questions/concerns, please contact the WSO Literature Department at 505-891-2664.

- 4) ***Orders must be received no later than Friday, April 25, 2008.*** This mailing includes a return envelope or you can send your order to:

World Service Office
Attn: Literature Department – Conference Order
PO Box 44020
Rio Rancho, NM 87174-4020 USA
T: 505-891-2662
F: 505-891-4320
info@oa.org

Note: If you choose to phone or fax your order with payment information, be sure it is clearly marked "**for Conference pickup.**" Literature orders for Conference pickup cannot be placed on the OA Web site.

- 5) All literature orders will be available for pickup at the OA Registration Desk when you register for Conference. If you do not pick up your order at Conference, there will be additional fees to ship the order to you.

Prepayment is required. Orders must be received no later than Friday, April 25, 2008.