



World Service Office

PO Box 44020 • Rio Rancho NM 87144  
Tel: (505) 891-2664 • Fax: (505) 891-4320  
Email: [info@oa.org](mailto:info@oa.org) • Web: [www.oa.org](http://www.oa.org)

## REQUEST FOR PERMISSION TO USE THE OVEREATERS ANONYMOUS LOGO

Please complete and sign this request form and return the signed form to the World Service Office of Overeaters Anonymous by mail, fax or email. Permission is effective only when the form is signed by the Corporate Secretary of Overeaters Anonymous, Inc. and returned to the Applicant.

Date: \_\_\_\_\_

Permission is requested by the undersigned Applicant to use the Overeaters Anonymous logo(s) (sometimes referred to herein as trademark(s) for the following purpose(s):

\_\_\_\_\_  
\_\_\_\_\_

A sample of the trademark that the Applicant intends to use or a copy of the material on which the trademark appears must accompany this form. If the material on which the trademark appears is a Web site, please supply the URL, if available. Camera-ready copy or electronic file of the federally registered trademark(s) is available upon request from the World Service Office. Examples of approved trademarks (also referred to herein as logos) are provided below:

OA®



OVEREATERS ANONYMOUS®



When using the OA trademark, the Applicant agrees to adhere to the following policies:

### Board Policies

“The Fellowship shall refrain from modifying the OA logo.” [BOT, 3/19/82]

“Overeaters Anonymous, Inc. will permit the use of its logo in connection with official OA business of any group or service body of OA, provided that any material upon which the logo will be affixed includes the name of the service body (to distinguish such material from the materials of Overeaters Anonymous, Inc.), and provided that any such material must be submitted in advance to the Corporate Secretary for approval. OA reserves the right to rescind any such permission given to use its logo, at any time, upon notice to any such service body.” [BOT, 5/1/92]

“Any registered OA service body may apply for blanket permission to use the OA logo on any of its flyers, newsletters, meeting lists and websites for a two-year period from the date of the request under the conditions stated on the request for permission form. The service body must submit a separate permission form for other uses to be considered. It will be the responsibility of the service body to renew its logo permission after the expiration date. The World Service Office will periodically send out reminders to all service bodies to renew.” [BOT, 5/1/07]

NOTE: Registered groups may not apply for blanket permission. They must apply for permission to use the trademark(s) on a case-by-case basis using this “Request for Permission to Use the OA Logo” form. For example, if a registered group has permission to use a customized trademark on signage, a separate request must be made for permission to use the customized trademark on announcements. Permission to use the customized trademark is effective for a term of two (2) years from the time permission is granted for each request. In the event that a group is no longer registered with the WSO, permission to use the logo ceases immediately.

### Corporate Policies

1. Except as herein provided, to make no adaptation or changes of the trademark without the prior written consent of Overeaters Anonymous, Inc.
2. To use the trademark only in the above mentioned manner.
3. To include the registration symbol (®) as part of the OA trademark(s).
4. To include on the line immediately below the trademark the name of the service body that is using the trademark, thereby creating a customized trademark. For example:

OA®  
SERVICE BODY NAME



Overeaters Anonymous®  
SERVICE BODY NAME



The customized trademark should appear on all materials on which the trademark belonging to Overeaters Anonymous Inc. is placed.

5. Applicant will send to Overeaters Anonymous, Inc., one (1) sample depicting the customized trademark that the Applicant intends to place on materials or the first such use of the customized trademark as it appears on the material (or a photocopy thereof) on or before publication and/or distribution of such materials.
6. If the customized trademark meets the above-delineated criteria, permission to use the customized trademark will be sent to the Applicant 10 business days from the date that OA receives the complete permission request. Permission to use the customized trademark is for a term of two years from the date permission is granted. After expiration of the term, Applicant must reapply for permission to use the customized trademark.
7. Once permission to use the customized trademark is granted, Applicant will provide to the WSO of OA an inventory of use for the customized trademark on a biannual basis during the two-year term. The biannual report must be submitted by January 1 and June 1 during each year for which permission to use a customized trademark is granted. The inventory of use must include a list of all materials on which the customized trademark appeared, and the date on which the material was distributed. A sample of the material (or photocopy of the material) showing the customized trademark thereon should accompany the inventory of use form.
8. We understand and agree that OVEREATERS ANONYMOUS, INC., may terminate the permission at any time upon thirty (30) days notice without cause and immediately if we fail to comply with any term or condition hereof. Upon termination of the permission, we shall immediately discontinue further printing of the trademark. However, we shall have an additional period of six (6) months from the time the permission terminates within which to dispose of any copies of the trademark that

we printed prior to such expiration unless the termination of permission is caused by our violation of any provisions of this permission, in which event, we shall be prohibited from disposing of any additional copies of the trademark. In the event that a service body is no longer registered with the WSO, permission to use the logo ceases immediately.

9. We understand that this agreement will be governed and construed under the laws of the State of New Mexico and the United States of America, and we consent to the jurisdiction of the State and Federal Court located in the State of New Mexico, USA, and waive any defense to any such jurisdiction.

Signature of Applicant: \_\_\_\_\_

Print Applicant's name: \_\_\_\_\_

Service body: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone/Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Before you send in this form, make sure you've completed the following:**

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| Is the form complete and correct?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is the trademark depicted accurately?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Has the service body's name been included on the line immediately below the trademark? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Has a sample of the customized trademark been supplied?                                | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Check here if you are requesting two-year blanket permission (see page 1 for details)

Permission granted

Permission is denied. Applicant is invited to resubmit the customized trademark with the following changes.

OVEREATERS ANONYMOUS, INC.

By: \_\_\_\_\_ Date: \_\_\_\_\_

Managing Director/Corporate Secretary